



City and County of Swansea

## Minutes of the Swansea Bay City Region Joint Committee

Remotely via Microsoft Teams

Thursday, 9 December 2021 at 10.30 am

**Present:** Councillor Rob Stewart (Swansea Council) Presided

### Councillors:

Councillor Emlyn Dole Carmarthenshire Council  
Councillor Ted Latham Neath Port Talbot Council

### Co-opted Non-Voting Representatives:

Chris Foxall Chair of Swansea Economic Strategy Board  
Emma Woollett Swansea Bay University Health Board

### Officers:

Richard Arnold Finance Manager (Swansea Bay City Region)  
Jonathan Burnes Director (Swansea Bay City Region)  
Geraint Flowers Project Lead (Carmarthenshire Council)  
Matthew Holder Head of Internal Audit (Swansea Bay City Region)  
Karen Jones Chief Executive (Neath Port Talbot Council)  
Allison Lowe Democratic Services Officer (Swansea Council)  
Tracey Meredith Joint Committee Monitoring Officer (Swansea Council)  
Chris Moore Joint S151 Officer (Carmarthenshire Council)  
Phil Ryder Swansea Bay City Deal Programme Office  
Wendy Walters Chief Executive (Carmarthenshire Council)

### Apologies for Absence:

Councillor(s) Councillor David Simpson (Pembrokeshire Council)  
Maria Battle (Hywel Dda University Health Board), Medwin Hughes (University of Wales Trinity Saint David) and Steve Wilks (Swansea University)  
Jon Haswell (S151 Officer (Pembrokeshire Council))

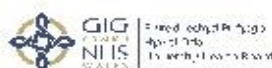
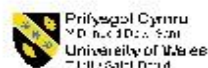
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## 15 Disclosures of Personal and Prejudicial Interests.

In accordance with the Code of Conduct, no interests were declared.

## 16 Minutes.

**Resolved** that the Minutes of the Swansea Bay City Region Joint Committee held on 14 October 2021 be approved and signed as a correct record.



**17 Announcement(s) of the Chair.**

There were no announcements.

**18 Public Questions**

There were no public questions.

**19 Internal Audit Terms of Reference 2021-22.**

Matthew Holder, Head of Internal Audit provided a report to consider and approve the internal Audit Terms of Reference.

He reported that the Joint Scrutiny Committee would also be included in the 'Reporting Arrangements' outlined in Appendix A.

**Resolved** that the Swansea Bay City Region Joint Committee reviews and approves the Internal Audit Terms of Reference 2021-22.

**20 Yr Egin Gateway 5 Review Report.**

Geraint Flowers (Yr Egin Project Lead) provided a report to inform the Swansea Bay City Region Joint Committee of the recent Gateway 5 Review for Yr Egin.

**Resolved** that the Swansea Bay City Region Joint Committee note the DCA Rating of Green awarded and the recommendations resulting from the Gateway 5 Review.

**21 Swansea City & Waterfront Digital District Innovation Matrix Change Request Update.**

Geraint Flowers provided a "For Information" report to update the Swansea Bay City Region Joint Committee on the Swansea City & Waterfront Digital District Innovation Matrix Change Request.

The Chair thanked Mr Flowers for the update.

**22 Quarterly Monitoring & Monthly Swansea Bay City Deal Highlight Report.**

Phil Ryder (Swansea Bay City Deal Programme Office) provided a "For Information" report to inform Swansea Bay City Region Joint Committee of the Swansea Bay City Deal Quarterly Monitoring & Monthly Highlight Report for both the Swansea Bay City Deal Portfolio and its constituent programmes / projects.

He outlined and updated the Joint Committee on the progress relating to the following:

- Business Engagement;
- Yr Egin;
- Pembroke Dock Marine;

- Swansea City & Waterfront Digital District;
- Pentre Awel;
- Homes as Power Stations;
- Digital Infrastructure;
- Supporting Innovation & Low Carbon Growth;
- Skills & Talent.
- SBCD Campuses.

It was noted that the Tan15 potential changes in relation to flood areas in Wales proposed changes had been deferred by the Welsh Government by 18 months.

The Chair thanked Mr Ryder for the updates.

### **23 Financial Monitoring Report 2021/22 - Forecast Outturn Position Quarter 2.**

Richard Arnold, Finance Manager (Swansea Bay City Region) provided the Swansea Bay City Region Joint Committee with an update on the latest financial position of the Swansea Bay City Region.

**Resolved** that the Swansea Bay City Region review and approve the financial monitoring update report.

### **24 Joint Committee Forward Work Plan.**

Jonathan Burns, Director (Swansea Bay City Region) provided a report to inform Swansea Bay City Region Joint Committee of the latest forward work plan.

**Resolved** that the Swansea Bay City Region Joint Committee reviews and agrees the proposed forward work plan.

### **25 Swansea Bay City Deal Showcase Event.**

Jonathan Burns, Director (Swansea Bay City Region) provided a "For Information" report to update the Swansea Bay City Region Joint Committee on proposals for a Swansea Bay City Deal Showcase Event in 2022.

It was proposed that the event would be a live attendance event, formatted as a "meet the project" showcase event, similar to the 2018 launch event but this time with more focus on procurement pipeline and promotion of assets, investment opportunities and how businesses could be involved.

This proposal was caveated by noting that the situation regarding COVID-19 restrictions might have bearing on its delivery and other options such as part live / part digital or fully digital would be planned for.

The meeting ended at 11.14 am

**Chair**